

A New Song Mobile Entertainment

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Client meeting to do list:

Meeting Date: ___/___/___

These items need to be completed:

| <u>Task</u> | <u>Due date</u> | <u>By</u> |
|-------------|-----------------|-----------|
| 1) _____ | _____ | _____ |
| 2) _____ | _____ | _____ |
| 3) _____ | _____ | _____ |
| 4) _____ | _____ | _____ |
| 5) _____ | _____ | _____ |
| 6) _____ | _____ | _____ |
| 7) _____ | _____ | _____ |
| 8) _____ | _____ | _____ |
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| 11) _____ | _____ | _____ |
| 12) _____ | _____ | _____ |
| 13) _____ | _____ | _____ |
| 14) _____ | _____ | _____ |
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| 16) _____ | _____ | _____ |
| 17) _____ | _____ | _____ |
| 18) _____ | _____ | _____ |
| 19) _____ | _____ | _____ |
| 20) _____ | _____ | _____ |